

**SAMPLE  
NOTICE OF INTENT TO  
ADMINISTRATIVELY  
FORFEIT PROPERTY**

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
METROPOLITAN POLICE DEPARTMENT  
WASHINGTON, D.C.

NOTICE OF INTENT TO ADMINISTRATIVELY FORFEIT THE  
FOLLOWING PROPERTY

In Reference to: **US CURRENCY \$** [REDACTED]

CASE NO. [REDACTED]  
PROPERTY CONTROL NUMBER  
[REDACTED]

[REDACTED]  
Washington, DC 20010

**PLEASE READ CAREFULLY, THIS IS NOT A NOTICE TO PICK UP THE  
ABOVE LISTED PROPERTY.**

NOTICE is hereby given that the Chief of Police of the Metropolitan Police Department of the District of Columbia, pursuant to Mayor's Order 89-170, and in accordance with D. C. Code § 33-501 et seq., as amended by D. C. Law 7-162, hereby seizes the above referenced property for the initiation of forfeiture proceedings because there is probable cause to believe that the property is subject to forfeiture to the District of Columbia. The Property Clerk of the Metropolitan Police Department is authorized to effect this seizure pursuant to the authority conferred by Title 6A DCMR Chapter 8, Section 805 et. seq. IF A CLAIM AND BOND (OR APPLICATION FOR WAIVER OR REDUCTION OF THE BOND) ARE NOT TIMELY FILED, AS OUTLINED IN TITLE 6A DCMR SECTION 806.1, THE PROPERTY CLERK SHALL DECLARE THE PROPERTY FORFEITED AND SHALL DISPOSE OF THE PROPERTY IN ACCORDANCE WITH APPLICABLE LAW. A copy of DCMR Title 6A Chapter 8, Section 806 entitled '**Claims For Property In Police Custody**' is attached for your information relative to filing any claims.

Information regarding this seizure may be obtained from:  
Metropolitan Police Department  
Evidence Control Branch  
2235 Shannon Place S.E.  
(202) 645-0130  
Washington, D. C. 20020

See Attachment: DCMR 6A excerpt